Job Posting

Quest+ Seniors - Facilitator – Part Time

The Burnaby Neighbourhood House is a volunteer-driven community-based social service agency that provides programs and services in response to identified community needs. The role of the Facilitator will be to develop supportive programs for 2SLGBTQAI+ Seniors in our community through outreach, consultation and engagement of seniors.

General Duties and Responsibilities:

- Using an inclusive, community development approach, develop and promote programs that welcome 2SLGBTQAI+ seniors of diverse backgrounds and abilities.
- Facilitate the involvement of local seniors to create a committee to guide the development of programs.
- Support the development of programs and services that address needs and build strong social connections amongst 2SLGBTQAI+ community members.
- With the seniors' team, support awareness raising that further supports the integration of 2SLGBTQAI+ older adults into BNH programs such as meal delivery, Caregiver support, Peer support, etc.
- Assist in the collection, evaluation, and recording of monthly statistics on participation and attendance
- Facilitate links and connections between participants; be a source of referrals to local community services and supports
- Build relationships with other providers in the community to support the needs of participants.
- Work with the Manager to identify gaps in services and recruit volunteers to address the needs.
- Attend meetings that relate to seniors' issues as necessary.
- Work as part of the BNH staff team and perform related and other duties as necessary

Qualifications:

- Knowledge and experience using a community development approach
- Passion for working with individuals to build on their strengths and encouraging active participation in the community
- Diploma/Degree in Sustainable Community Development, Social Work, Recreation Leadership, Gerontology and/or experience working in a community-based setting
- Experience working with seniors and volunteers
- Must be able to work independently and as part of a team
- Excellent communication, writing, planning, organization and problem-solving skills.
- Excellent cross-cultural communication skills
- Proven ability to work effectively with diverse populations
- Proficient with computer programs and virtual platforms (i.e.: MS Office, Zoom)
- Knowledge and awareness of issues surrounding diversity and multiculturalism.
- Valid 1st Aid certification

- Food Safe
- Non-violent crisis intervention training
- 2nd language an asset
- BIPOC and 2SLGBTQAI community members encouraged to apply
- Older adults encouraged to apply

Hours & Pay rate:

12 hours per week - Rate of pay $24.09/per hour plus 4% vacation pay.

This is a one-year term position with possibility of renewal based on funding availability

Closing date: Until position is filled

Positions start: As soon as possible

Location: Burnaby

We thank all who apply however, only those candidates to be interviewed will be contacted.