



August 2026

JOB POSTING

Food Hub Worker – Wednesday/on-Call

Burnaby Neighbourhood House is a non-profit organization offering a wide range of programs and services that respond to the diverse needs of local residents. Located on the traditional, unceded territories of the Coast Salish Nations, we are a volunteer-driven, community-funded agency with a strong commitment to neighbours supporting neighbours.

Under the direction of the Food Security Coordinator, the Food Hub Worker will support the coordination of food for distribution at the North site.

Duties:

- Promote the Neighbourhood House philosophy by fostering collaboration across programs and supporting client integration.
- Provide information and referrals to a broad range of community programs and services for Food Hub participants.
- Support service providers attending Food Hubs to ensure smooth program delivery.
- Ensure compliance with food safety standards.
- Collaborate effectively with volunteer teams and support their engagement.
- Build and maintain positive relationships with program participants.
- Actively manage inventory levels, including optimizing storage space and addressing capacity limitations.
- Perform administrative duties as required.
- Carry out additional responsibilities as assigned.

Qualifications:

- Experience in the food security sector, supported by a combination of post-secondary education and/or relevant hands-on experience.
- Demonstrated knowledge of and commitment to food justice, food security, and sustainable food systems.
- Experience working with individuals from diverse racial, cultural, ethnic, and socioeconomic backgrounds.
- Strong interpersonal, organizational, and communication skills.
- Proven ability to collaborate effectively with individuals, teams, and community organizations.
- Ability to work both independently and as part of a team in a dynamic environment.
- Proficiency in Microsoft Office applications.
- Valid Basic First Aid/CPR and FoodSafe certification (considered an asset).
- Proficiency in a second language (considered an asset).
- Valid Class 7 or Class 5 driver's license.
- Access to a reliable vehicle (considered an asset)

Reports To: Food Security Coordinator.

Hours & Term: 5hrs per week + available on-call shifts

Compensation & Benefit: \$22.64 per hour.

Start Date: Immediately

Deadline: Until position filled.

How to Apply: Email resume and cover letter to simoneg@burnabyh.ca.

Thank you for your interest in this position, however, only short-listed candidates will be contacted. No phone calls please.