



June 2026

JOB POSTING

Food Security Program Assistant – Driver

Burnaby Neighbourhood House is a non-profit organization, offering a wide range of supportive programs and services that address the diverse needs of local residents. Located on the traditional, unceded territories of the Coast Salish Nations, we are a volunteer driven community-funded agency with a unique focus on neighbours supporting neighbours.

Under the direction of the Food Security Coordinator, the Food Security Assistant – Driver will manage the recovery of food from local grocery stores

Duties

- Responsible for packing, loading and transporting food items following the Food Safe guidelines
- Responsible to drive BNH van to pick up food from a variety of locations within the timeframe provided
- Working knowledge of Food Safety guidelines for handling of recovered items
- Responsible to complete reports for each pick up, weighing, and itemize food recovered
- Develop and maintain positive relationships with store staff
- Responsible to deliver on time and assist unloading food to BNH food hub locations
- Responsible to complete daily vehicle checklist inspections of the BNH van and report issues to the Operations Manager

Qualifications

- Ability to lift 50lbs
- Valid Basic 1st Aid/CPR and FoodSafe certification (an asset)
- Class 5 driver's licence and clear driving record

Accountability: This position reports to the Food Security Coordinator

Hours & Pay Rate: 6 Hours per week, Wednesdays
\$22.10 per hour

Start Date: As soon as possible

Deadline: Until position filled

To apply please Email resume to: simoneg@burnabynh.ca

Thank you for your interest in this position, however, only short-listed candidates will be contacted.

No phone calls please