



# March 2025 – Computer Drop-In Calendar

South House - 4460 Beresford Street

| Monday (12 noon – 2pm)  | Thursday (3pm – 5pm)  | Saturday (10am – 12 noon)   |
|---|---|---|
|   |   | <p><b>1</b></p> <ul style="list-style-type: none"> <li>Email Basics: Cleaning Your Drafts</li> <li>Cellphone Basics: Copy &amp; Paste</li> </ul>            |
| <p><b>3</b></p> <ul style="list-style-type: none"> <li>Microsoft Word: Create PDF</li> <li>Google Translate</li> </ul>  | <p><b>6</b></p> <ul style="list-style-type: none"> <li>Canva: Creating Posters</li> <li>Typing Thursday</li> </ul>          | <p><b>8</b></p> <ul style="list-style-type: none"> <li>YouTube Search Tips</li> <li>Web Browser Basics: Deleting Your Browsing History</li> </ul>           |
| <p><b>10</b></p> <ul style="list-style-type: none"> <li>Privacy &amp; Security: Creating a Strong Password</li> <li>Computer Basics: Using a Mouse</li> </ul> | <p><b>13</b></p> <ul style="list-style-type: none"> <li>Microsoft Excel: Print Options</li> <li>Typing Thursday</li> </ul>  | <p><b>15</b></p> <ul style="list-style-type: none"> <li>Using Government Websites</li> <li>Microsoft Word: Sort Order</li> </ul>                            |
| <p><b>17</b></p> <ul style="list-style-type: none"> <li>Paint Basics: Tools</li> <li>Google Docs: Bullets &amp; Numbered Lists</li> </ul>                     | <p><b>20</b></p> <ul style="list-style-type: none"> <li>PowerPoint: Adding a Video</li> <li>Typing Thursday</li> </ul>      | <p><b>22</b></p> <ul style="list-style-type: none"> <li>Facebook: Sharing a Video</li> <li>Computer Basics: Shortcuts</li> </ul>                            |
| <p><b>24</b></p> <ul style="list-style-type: none"> <li>Cellphone Basics: Emoji</li> <li>De-Clutter Your Device</li> </ul>                                    | <p><b>27</b></p> <ul style="list-style-type: none"> <li>WhatsApp: Cleaning Your Storage</li> <li>Typing Thursday</li> </ul> | <p><b>29</b></p> <ul style="list-style-type: none"> <li>Borrow eBooks with Your Library Card (Libby)</li> <li>Cellphone Basics: Setting an Alarm</li> </ul> |
| <p><b>31</b></p> <ul style="list-style-type: none"> <li>Microsoft Word: Page Setup</li> <li>Computer Basics: Snipping Tool</li> </ul>                         |   |   |

Suggested topics only. Your questions matter more.