



# January 2025 – Computer Drop-In Calendar

South House - 4460 Beresford Street

Monday (12 noon – 2pm)	Thursday (3pm – 5pm)	Saturday (10am – 12 noon)
	<b>2</b> <b>Closed for the Holiday</b>	<b>4</b> <b>Closed for the Holiday</b>
<b>6</b> <ul style="list-style-type: none"> <li>• Canva: Creating Cards</li> <li>• Cellphone Basics: QR Codes</li> <li>• Email Basics: Using Your Inbox</li> </ul>	<b>9</b> <ul style="list-style-type: none"> <li>• Web Browser Basics: Using Tabs</li> <li>• Windows Keyboard Shortcuts</li> <li>• Typing Thursday</li> </ul>	<b>11</b> <ul style="list-style-type: none"> <li>• Learn a Language with Duolingo</li> <li>• PowerPoint: Presenter View</li> <li>• Computer Basics: Windows Updates</li> </ul>
<b>13</b> <ul style="list-style-type: none"> <li>• Cellphone Basics: Bluetooth</li> <li>• Email Basics: Sending an Email</li> <li>• Computer Basics: Snipping Tool</li> </ul>	<b>16</b> <ul style="list-style-type: none"> <li>• Microsoft Word: Create PDF</li> <li>• Email Basics: Cleaning Your Drafts</li> <li>• Typing Thursday</li> </ul>	<b>18</b> <ul style="list-style-type: none"> <li>• Using Government Websites</li> <li>• Microsoft Excel: Print Options</li> <li>• Privacy &amp; Security: Password Manager</li> </ul>
<b>20</b> <ul style="list-style-type: none"> <li>• Email Basics: Archive vs. Delete</li> <li>• Google Slides: Layouts</li> <li>• Computer Basics: Shortcuts</li> </ul>	<b>23</b> <ul style="list-style-type: none"> <li>• Web Browser Basics: Book Manager</li> <li>• How to Avoid Online Scams</li> <li>• Typing Thursday</li> </ul>	<b>25</b> <ul style="list-style-type: none"> <li>• Facebook: Adding a Friend</li> <li>• Cellphone Basics: Storage</li> <li>• Computer Basics: Mouse Settings</li> </ul>
<b>27</b> <ul style="list-style-type: none"> <li>• Paint Basics: Cropping</li> <li>• Watch Movies Using Your Library Card (Kanopy)</li> <li>• Cellphone Basics: Installing Apps</li> </ul>	<b>30</b> <ul style="list-style-type: none"> <li>• Microsoft Word: Inserting Shapes &amp; Photos</li> <li>• Google Translate</li> <li>• Typing Thursday</li> </ul>	

Suggested topics only. Your questions matter more.