



September 2023 – Computer Drop-In Calendar

South House - 4460 Beresford Street

Monday (12 noon – 2pm)	Thursday (3pm – 5pm)	Saturday (10am – 12 noon)
<p>4</p> <p>CLOSED FOR THE HOLIDAY</p>	<p>7</p> <ul style="list-style-type: none"> • Cellphone Basics: Quick Settings Menu • Microsoft Word: Sort Order • Typing Thursday 	<p>9</p> <p>NO CLASS</p>
<p>11</p> <ul style="list-style-type: none"> • Online Job Applications • Microsoft Word: Find & Replace • Web Browser Basics: Bookmark Bar 	<p>14</p> <ul style="list-style-type: none"> • Cellphone Basics: Notifications • Computer Basics: Volume Control • Typing Thursday 	<p>16</p> <ul style="list-style-type: none"> • Web Browser Basics: Google Search Tips • Google Drive: File Organization • Facebook: Account Creation
<p>18</p> <ul style="list-style-type: none"> • Privacy & Security: Using Incognito Mode • Canva: Create Posters • Email Basics: Two-Factor Authentication 	<p>21</p> <ul style="list-style-type: none"> • Zoom Basics: Changing Your Settings • Microsoft Excel: Cell Formatting • Typing Thursday 	<p>23</p> <ul style="list-style-type: none"> • Computer Basics: Using a USB Drive • Google Docs: Export Options • Privacy & Security: Password Manager
<p>25</p> <ul style="list-style-type: none"> • Learn a Language with Duolingo • Google Photos: Backing Up • Microsoft Word: Create Tables 	<p>28</p> <ul style="list-style-type: none"> • Microsoft PowerPoint: Transitions • Web Browser Basics: Recognizing Ads • Typing Thursday 	<p>30</p> <ul style="list-style-type: none"> • Cellphone Basics: Setting an Alarm • Privacy & Security: Phone Permissions • De-Clutter Your Email

Suggested topics only. Your questions matter more.